Scole CE Primary Academy

Special Educational Needs & Disabilities (SEND) Guide for Families

Spotting Needs & Early Identification

At Scole CE Primary Academy, we aim to identify barriers to learning early so effective support can be put in place right away.

- **Ongoing Monitoring:** Class teachers meet regularly with the SENDCo and Assistant Heads to review pupil progress and discuss any emerging learning concerns.
- **Assessment Methods:** Evidence is gathered through teacher observations, live marking of work, standardised reading/maths tests, and phonics assessments.
- **Holistic Background:** Information from previous nurseries or schools, family context from home visits, and individual learning styles are carefully considered.
- **Open Door Policy:** You do not need to wait for a parents' evening to raise concerns; you can speak to your child's class teacher at any time.

Tiers of Learning Support

The support your child receives depends on their individual needs and follows a clear stepped approach:

- **High-Quality Classroom Teaching:** Daily teaching is continually adapted and scaffolded so all children can access the full curriculum.
- **Targeted Interventions:** Short-term small group or 1-to-1 catch-up sessions run in or out of the classroom by teachers or trained teaching assistants.
- **Specialist SEND Support:** If extra progress is needed, children are placed on the SEND record, an INDES profile is submitted to Norfolk County Council, and external specialists (such as Educational Psychologists or Speech Therapists) may become involved.
- **Education, Health & Care Plans (EHCP):** For severe, long-term, complex needs, the school and parents work together to apply for a statutory EHCN assessment from the local authority.

Adapted Curriculum, Activities & Well-Being

- **Classroom Adaptation:** Tasks and learning resources are scaffolded and adapted to match individual needs, involving children in resource choices where appropriate.
- **Full Inclusion:** All children have equal opportunity to participate in extra-curricular activities, school trips, and residential visits, supported by tailored risk assessments and adult support ratios.
- **Social & Emotional Support:** We offer Key Stage 1 & 2 nurture groups, anti-bullying education, and specialised child/family support through Hearts and Minds.
- **Accessibility:** The school building is fully wheelchair accessible with a dedicated disabled toilet and an annual Disability Access Plan.

Individual Plans & Tracking Progress

- **Pupil Passports:** Created using the 'Assess, Plan, Do, Review' model to set baseline targets and evaluate intervention outcomes with parent and child input.
- **Reasonable Adjustment Plans (RAP):** Used for children needing ongoing personal support for physical, sensory, or mental well-being needs (such as wearing ear defenders).
- **Positive Behaviour Plans (PBP):** Formulated alongside families to manage distressed behaviors and establish supportive strategies.
- **Parental Updates:** Progress is reviewed termly through learning conversation evenings, dedicated SEND meetings, and annual full written reports.

Supporting Smooth Transitions

- **Joining Reception:** Smooth entry is supported through pre-school contact, taster sessions, home visits, and early information sharing.
- **Moving Up Classes:** Annual planning meetings between teachers and internal transition days prepare children for their new classroom environment.
- **Transferring to High School:** Year 6 staff and the SENDCo coordinate directly with secondary school SENDCos to organise extra transition visits and ensure records are transferred smoothly.

Contacts & Helpful Resources

- **Class Teacher:** First point of contact for day-to-day progress and initial learning concerns.
- **SENDCo (Mrs. Peters):** Contact via the school office or email sendco@dissandscole.stbenets.org.
- **Headteacher (Mrs. Cerullo):** Contactable by phone on 01379 642675.

Useful Support Links:

- Norfolk's Local Offer
- Scole Primary School
- Norfolk SEND Information Advice and Support service (SENDIASS)
- The SEND Code of Practice
- Just One Norfolk: Health Advice & Support for Children